**Library**

**“Libraries open up windows to the world and inspire us to explore and achieve.”**

 -**Sidney Sheldon**

The library is the heart and soul of educational institution and is the repository of knowledge. The basic function of library is to give access to information and resources that support education and research. Actually it is a place where unlimited knowledge is just waiting to be found. It not only inculcated the habit of reading but stimulated a deeper quest for knowledge among student as well. Our college library has a very much collection of books from great thinkers, philosophers, scientist and literary scholars. Our library not only provides quite peaceful comfortable and friendly environment to students and teaching faculty for reading, studying and research while also serving as a hub for learning information, literacy and cultural preservation. Our college library is well organised and spacious. It is well stocked with latest 4450+ text and reference books, 3 magazines (monthly), 5 newspapers (daily). These books are well organized in 16 almirahs according to classification scheme. One computer and printer is placed in the library for efficient daily library work and it is also connected with Wi-Fi.

**Services / key features of library**

* It is on the ground floor and remain open from 9:00 a.m. to 4:00 p.m.
* Newspaper clipping are filed annually.
* All the books are well coded.
* The books are classified and arranged in almirah by subjects and authors.
* Available updated soul software 3.0 and bar code reader.
* Free service to ex- students and retired staff.
* The sitting area is comfortable with enough tables chairs for group and individual reading.
* University examination question papers are available for consultation of users.
* Separate reading section for faculty.
* Also separate reading section and books for visually impaired students.

**Activities**

**Orientation programme:** At the beginning of the session, the new students are explained about the use of library and how to use the library for study and personal development. This programme brings awareness about the library and its services

**Visit to world book fair:** Library also organizes the trip of world book fair for staff and students.

**Library staff:**

**In-charge:**

Mrs. Leena Rani

(Assistant Professor of Geography)

**Restorer:**

Mrs. Raveena

**Library Attendant:**

Mr. Rajeev